

Elected Committee of Blind Vendors monthly meeting
Open session, approved minutes

Date: Tuesday, October 14, 2008 1:30pm – 4:30pm

Location: GEF #1, Room A415
201 East Washington Ave, Madison, WI 53702

**Present Members: Dan Sippl Chairman, John Fritz
Vice-Chairman, Theresa Miller Secretary, Mark
Papapetru Treasurer (via telephone), Sally
Zenchenko, Arlene Maus (via telephone), John
Foulks**

**Present Staff: Joseph D'Costa, Greg Feypel, Kent
Walser, Jim Juran, Lorie Lange, Scott McDonald**

Present Guests: Terry Campbell, Tom Jeray

1:43 Meeting called to order by Chairman, Dan Sippl.

1:43 Introductions

1:45 Approval of Minutes

Minutes were approved for August and September

1:46 Financial Report Update

Question raised about set aside usage by the DVR

1:53 Cafeteria Update

Jimmie Davison took over the DOR cafeteria last week, it is going well.

GEF #2 recently reopened, Tom commented on business being slower than anticipated, but he will be starting to advertise soon.

DOC cafeteria – Upstairs Downstairs lost contract, walk through was done by RSVW to evaluate feasibility, it presents a good income opportunity for an operator. RSVW offered to handle site for a short period. Eventually all items will be made offsite and transported to DOC, and this concept could be expanded in the future to include other cafeterias. Terry indicated vending is profitable at

the DOC site, and Kent commented that the facility is happy with Terry's service.

**2:18 Motion to approve pilot program at DOC
Motion by John Fritz, seconded by Theresa Miller**

2:23 SLA Report

Joseph stated no change has been made to the budget, parts and labor will be paid by the operator.

Wait list is growing over five thousand, Dan questioned the wait list numbers.

Bid notices have been re-opened on a case by case basis.

A letter is being circulated to DVR counselors in regards to the status of the program, to keep things transparent.

2:36 Nominee Agency Report

October invoices have been sent.

Ten operators have submitted their quarterly payment. Written notice will go out to inform operators of the upcoming due date.

Requests for equipment replacements are being received. Kent stated a decision needs to be made on how they are to be handled. A committee consisting of Dan Sippl, Mark Papapetru, Kent Walser, Greg Feypel, Scott McDonald, and Joseph D'Costa, was established to discuss this issue. SLA has final say in all decisions.

Kent presented three different concerns from operators. 1) Pre-billing a month in advance, 2) Cost and procedures associated with usage of existing program inventory. 3) Adjustments need to be made on set aside amounts for seasonal sites.

4:29 Meeting adjourned

**Respectfully submitted,
Theresa Miller, Secretary ECBV**