

**Elected Committee of Blind Vendors monthly meeting**  
**Open session, approved minutes**

**Date: Tuesday, November 11, 2008 1:30pm – 4:30pm**

**Location: GEF 1, room A415**  
**201 East Washington Ave, Madison, WI 53702**

**Present Members: Dan Sippl Chairman, John Fritz  
Vice-Chairman, Theresa Miller Secretary, Mark  
Papapetru Treasurer (via telephone), Sally  
Zenchenko, Arlene Maus (via telephone), John  
Foulks**

**Present Staff: Joseph D'Costa (present at 3:32), Greg  
Feypel, Kent Walser, Jim Juran, Andrew  
Eckmayer, Lorie Lange, Scott McDonald**

**Present Guests: Tom Jeray**

**1:45 Meeting called to order by Chairman, Dan Sippl**

**1:46 Approval of Minutes**

**1:46 Financial Report Update**

**Kent stated that twenty-five payments of recent invoices are past due. A letter went out informing operators that all payments were to be submitted regardless of filing a grievance. Kent asked how to handle past due invoices, late fees, penalties, etc. Three operators have not yet submitted profit and loss statements. Joe D'Costa was not present at this time to answer questions raised by numerous operators. A letter will be sent by the SLA to operators that have not yet submitted their profit and loss statements, and are delinquent on payments. Dan stated that twenty-two grievances have been filed, and the ECBV cannot decide what set aside is due by operators because of the grievances, and the fact that the new system was not approved by the ECBV. It was indicated that any rent due is a separate issue, and needs to be paid. Once the SLA responds to these issues, and have open communication, the ECBV will be able to determine the issues, and can become involved.**

**2:20 Motion to hold off disciplinary action for late and short payments until the SLA actively communicates with the ECBV.**

**Motion by Mark Papapetru, Seconded by John Fritz**

**Committee agrees that the SLA should pursue action on operators who have not filed profit and loss statements, as well as rent payments.**

**2:32 SLA Report**

**Tabled until Joseph D'Costa is present. Kent mentioned that much of the report is cafeteria related, and also that the October and November invoices have been sent out.**

**2:33 Nominee Agency Report**

**Kent asked Jim Juran to give a progress report for the Fall Meeting. Jim indicated that they were organizing break out sessions for various areas of machine maintenance and repair. Three dealers were going to put on these sessions.**

**A lengthy discussion about how to handle profit and loss statements that are late. Joseph D'Costa stated that DWD 60 does allow for fees regarding**

late reporting, and that amount is to be set by the ECBV. Fees can be waived for justified reasons.

Motion proposed that effective January 1<sup>st</sup> 2009, the policy will be: 1) The report is due on the fifth working day of the month; and if it is not received by the end of the fifth day, it is late, and a \$50 fee is applied. 2) The second time a report is late within a year, a \$100 fee is applied. 3) The third time a report is late within a year, \$150 fee will be applied, and the operator will appear before the committee.

Greg indicated that a letter would be sent regarding the policy change to all operators.

**3:32 Cafeteria Update (2:31 tabled until Joseph D'Costa present)**

Jimmie Davison is doing well in his first month.

GEF 2 is doing slower than expected sales, advertising will be done.

GEF 1 bid has gone out, and RSVW could take over GEF 1 for up to three months, to see if it is feasible for the program. The RSVW will use a

**centralized kitchen approach, with a limited grill menu, similar to the AG, DOC, and the City County building. It is expected to decrease site labor, energy, and overhead costs. This will go into effect December 1<sup>st</sup>, and if successful after ninety days, it will get bid out.**

### **3:51 SLA Report**

**Joeseeph D'Costa indicated that the grievances are being reviewed, and so far, one of the twenty-two that were submitted, have been completed.**

**Joeseeph also indicated that he and Charlene Dwyer were going the CSVAR meeting in San Diego.**

**The Horicon Marsh Preserve has asked the program to place machines at their location. Greg indicated that there are 100,000 to 150,000 visitors to the bird sanctuary every year. Joeseeph agrees with placing machines at the sanctuary. Mark Papapetru recommended that the operators in the area (John Foulks and Mark Carris) be considered to start up the site. The site would go to the operator having the lesser income of the two.**

**4:29 Meeting adjourned**

**Respectfully submitted,  
Theresa Miller, Secretary ECBV**